Complete Evaluation & Access Certificate

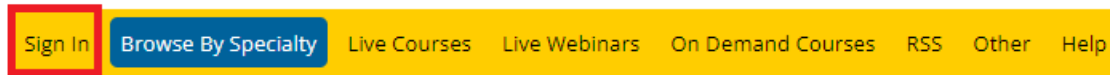**Instructions to complete evaluation and access certificate in CloudCME:**

<u>Simple instructions:</u>
- To gain access to the evaluation and certificate go to https://ucsd.cloud-cme.com/default.aspx and log in or use the CloudCME App
- Select **MyCE** from the top blue bar
- Select **Evaluations & Certificates**
- Next to the activity you completed, choose the **Complete Evaluation** button
- Answer all evaluation questions and Submit
- Once the evaluation has been completed and submitted, an option to download and print your certificate will become available
- Select **Download Certificate**

Detailed Instructions:

Step 1: https://ucsd.cloud-cme.com/default.aspx

**Step 2**: Click **Sign In**, and sign in using the email address you used to register for the conference or to access the CloudCME® mobile app.

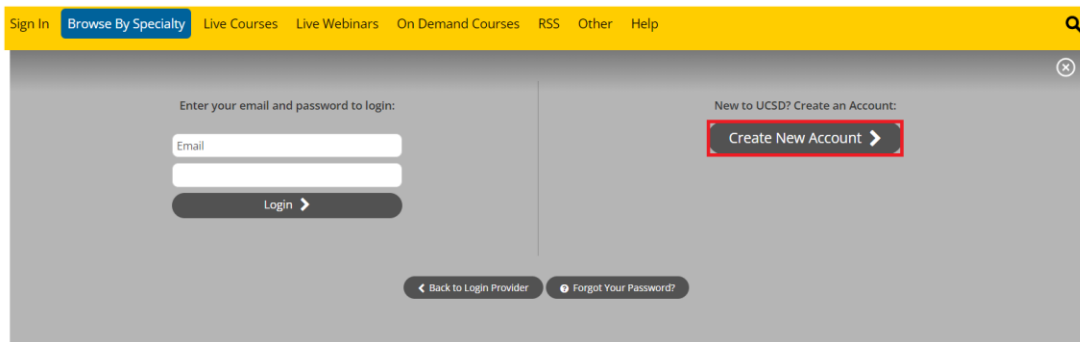| Sign In | Browse By Specialty | Live Courses | Live Webinars | On Demand Courses | RSS | Other | Help |

Step 3: If you are a UCSD/UCSDH employee log in using the **SSO Login** option otherwise click on **Sign-In or Create Account**
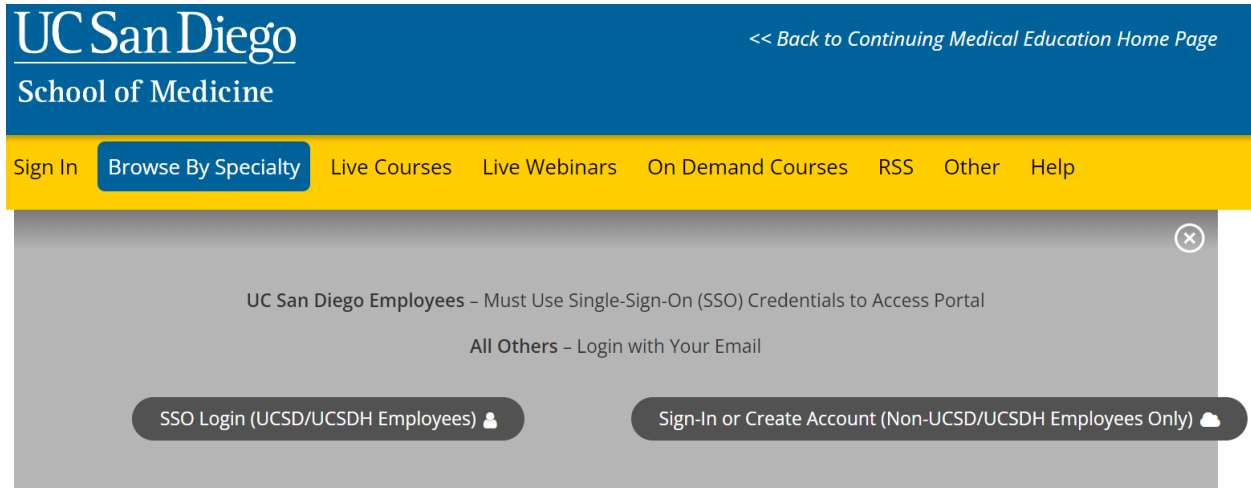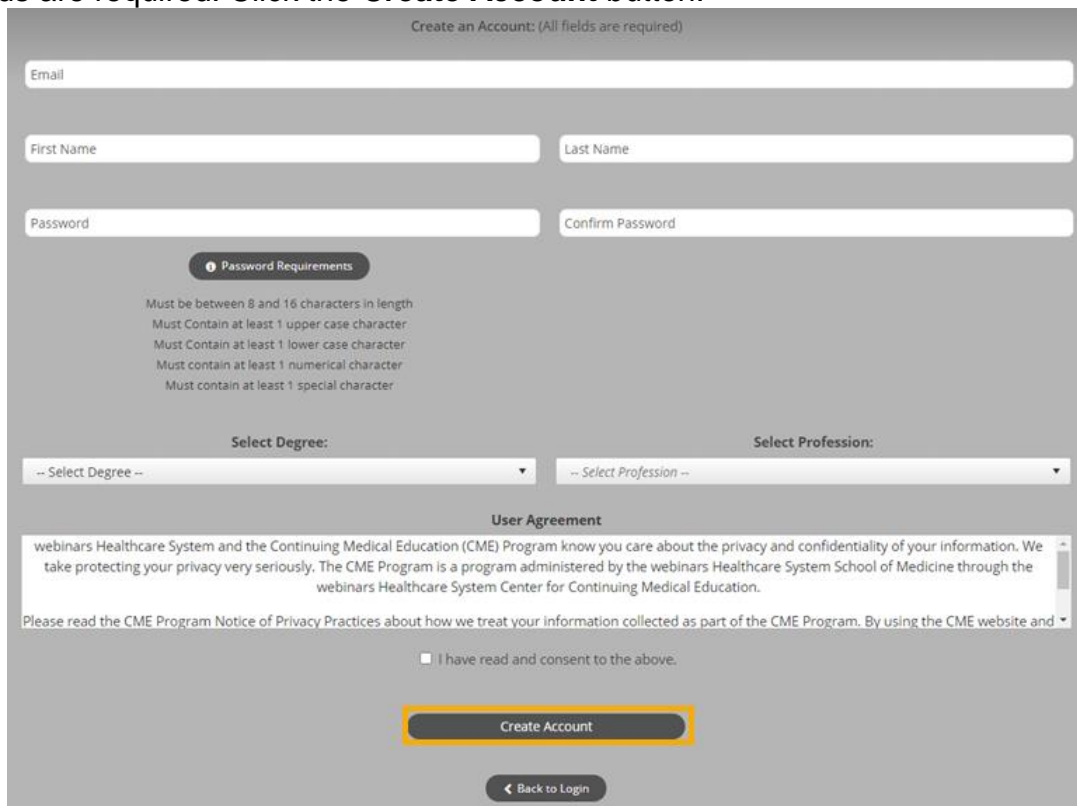
Step 3: If you have an account skip to page 3 or step 6 after logging in to your account. To create an account, click on **Sign-In or Create Account**
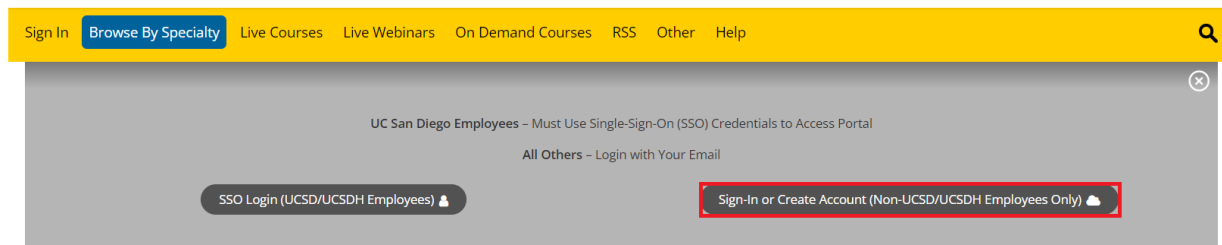
Step 4: Click the **Create New Account** button.

Step 5: Enter your information and check the User Agreement checkbox at the bottom. All fields are required. Click the **Create Account** button.
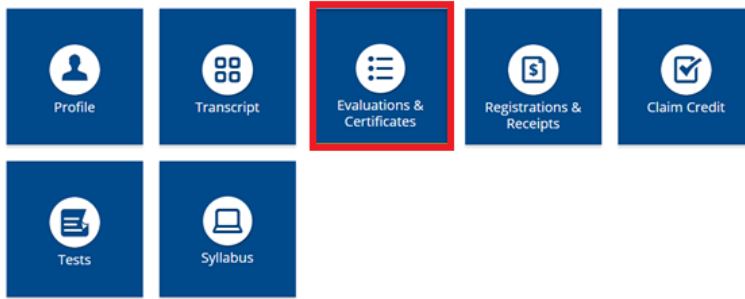

NOTE: The email and password you use when logging into a computer will be the same when logging into the CloudCME® mobile app.

Step 6: Click the **My CME** button.

Step 7: Click **Evaluations and Certificates**. You can view evaluations that need to be completed or email certificates for activities already completed.

Step 12: Search for the activity you need to do evaluation for and click **Complete Evaluation.**

EVALUATIONS AND CERTIFICATES

After receiving credit, certificates will be displayed in this area for 1-3 months. Please print or save any certificates before this time period ends.

Note: All credits will be recorded on transcripts, available for download 24/7 in the "Transcripts" area of the portal - credits earned do not disappear from transcripts.

Start Date: 12/5/2021   End Date: 12/5/2022   SEARCH

Credit Date	Course Title	Evaluations	Certificates
11/2/2022	AAMC Annual Meeting - Example	Complete Evaluation	
12/2/2022	MedEd Grand Rounds - TEST TEXT - 12/02	Complete Evaluation	
10/31/2022	AAMC Example Activity - Non-Physician Attendance		DOWNLOAD CERTIFICATE

Step 13: You must complete all of the fields in red before you are able to submit the evaluation. Once you are done with all fields, click **Submit** at the end of the evaluation.

EVALUATIONS AND CERTIFICATES

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Test MOC Activity

El Cajon, CA, UNITED STATES on January 30, 2023 9:00:00 AM

Please complete the following questions and submit after reviewing your responses. Questions with an asterisk are required. Once you have completed this evaluation you will be able to download your certificate.

Please enter the number of hours you attended. * ⓘ

You are eligible to claim a maximum of 1.00 hours for this activity.

Participant Demographics: *

☐ Physician (MD/DO)	☐ RN/LPN
☐ Advanced Practice Providers (CNP, CRNA, PA)	☐ Pharmacist
☐ Psychologist	☐ Therapist/Counselor
☐ Scientist/Researcher	☐ Social Worker
☐ Student	☐ Other, please specify

Please rate specific presenter's effectiveness for sessions you participated in:
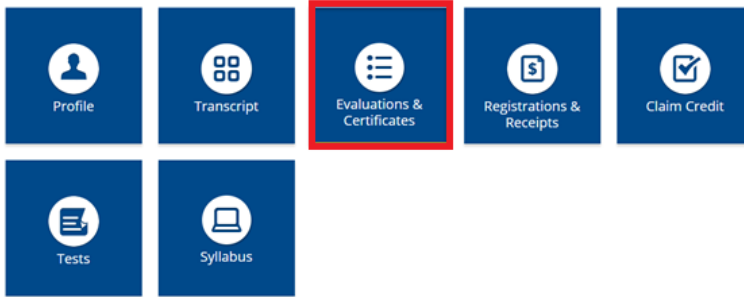
John Rodriguez, MD

Knowledge about subject matter - John Rodriguez, MD
○ Excellent   ○ Very Good   ○ Good   ○ Fair   ○ Poor

Presentation skills (delivery) - John Rodriguez, MD
○ Excellent   ○ Very Good   ○ Good   ○ Fair   ○ Poor

Quality of content/slides/handout materials - John Rodriguez, MD
○ Excellent   ○ Very Good   ○ Good   ○ Fair   ○ Poor

→ Submit

Step 14: Once you submit the evaluation, return to the below screen and then you will be able to click **Download Certificate**:

EVALUATIONS AND CERTIFICATES

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