Completing/Updating Disclosure(s)



Step 1: Sign In to CME Portal, <u>https://ucsd.cloud-cme.com/default.aspx</u>. **Note:** If you are a UCSD/UCSDH employee please use SSO log in option.

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Sign In Browse By Specialty Live Courses Live Webinars On Demand Courses RSS Other Help	۹
UC San Diego Employees – Must Use Single-Sign-On (SSO) Credentials to Access Portal	8
All Others – Login with Your Email SSO Login (UCSD/UCSDH Employees)	a-UCSD/UCSDH Employees Only)

If you are not a UCSD/UCSDH employee click on the **Sign in or Create Account button** then **Create New Account**

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Enter your email and Email Login		ovider 💽 Forgot	New to CloudC Create N				

Once you have logged on to your account you will be prompted to complete your profile. Click **OK** and complete the registration.



Please complete the profile with as much accurate information. You will need to answer all required questions in red before you can hit submit. **Note:** If you are ever a planner, faculty, course director etc. on an activity your name and credentials as entered here will show up on activity promotions.

UC San Diego School of Medicine			<< Back to Continuing Medical Education Home Page Welcome (Your Name will Appear Here)
Sign Out Browse By Specialty Live Courses Live Webir	ars On Demand Courses	RSS Other Help	Му СМЕ Q
PROFILE print Please complete the information below. Required fields are noted with a r Submit. If you are new to this system, you will need to login with your end created below.			
Basic Information			
Salutation First MI Last John Rodriguez R	Suffix		
Degree Professional Designations () MD Image: Comparison of the second			
Profession Addiction Professional Addiction Professional Athletic Trainer Behavioral Therapist Certified Registered Nurse Anesthetist	Advanced Practice Nurse Audiologist Chiropractor Clinical Lab Technician		

You will then be redirected to the main page

Step 2: You will see your name on the top right once logged on successfully.



Step 3: Proceed to clicking on My Tasks



Step 4: Click on Begin/Update disclosure button

Sign Out	Browse By Specialty	Live Courses	Live Webinars	On Demand Courses	RSS (Other H	Help	My Tasks - 🚺	My CME
MY TAS	KS								
Welcome to the UC San Diego CME Learning Portal.									
Please complete the tasks assigned below. A red box indicates that the task is incomplete, and a green check mark indicates that the task has been completed.									
1 Glob	al Tasks Acti	vity Tasks	Upcoming F	Presentations					
Global tasks are tasks that apply to all activities. The below tasks can be completed at any time. The below tasks will expire, and an expiration date will show.									
Status	т	ask Name			Expira	tion Date	e		Date Completed



Disclosure of Financial Relationships

Step 5: Scroll through form and complete any questions highlighted in red Disclosure Form Required by The Standards for Integrity and Independence

This section to be completed by the Planner, Faculty, Author, Content Reviewer or Others Who May Control Educational Content:

Please disclose all financial relationships that you have had in the past 24 months with ineligible companies (see definition below). For each financial relationship, enter the **name** of the ineligible company and the **nature** of the financial relationship(s). There is no minimum financial threshold. We ask that you disclose all financial relationships, regardless of the amount, with ineligible companies.

Please complete the information below, and then scroll to the bottom of the screen and click Submit. Required fields are indicated with an asterisk (*) and must be completed, the form cannot be submitted without an answer.



Step 6: Sign and submit completed disclosure form

I attest that the above information is correct as of this date of submission (sign below):

Reset 😠

Type your full name below to sign:	Date	
(Your Name Here)	11/14/2022	**