Complete Evaluation & Access Certificate



Instructions to complete evaluation and access certificate in CloudCME:

Simple instructions:

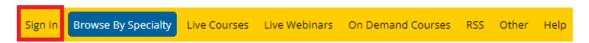
- To gain access to the evaluation and certificate go to https://ucsd.cloud-cme.com/default.aspx and log in or use the CloudCME App
- Select MyCE from the top blue bar
- Select Evaluations & Certificates
- Next to the activity you completed, choose the Complete Evaluation button
- Answer all evaluation questions and Submit
- Once the evaluation has been completed and submitted, an option to download and print your certificate will become available
- Select Download Certificate

Last Revised: 8/1/2023

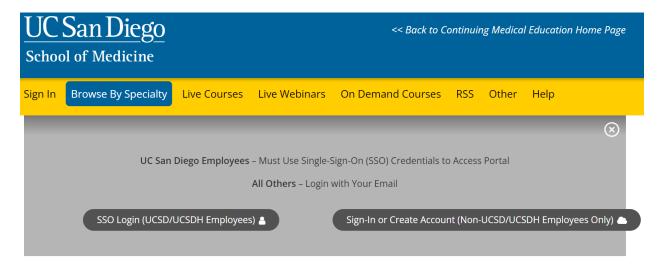
Detailed Instructions:

Step 1: https://ucsd.cloud-cme.com/default.aspx

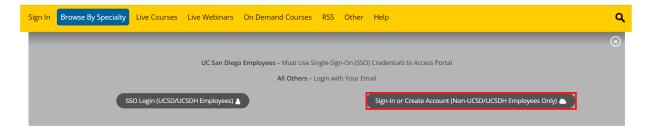
Step 2: Click **Sign In**, and sign in using the email address you used to register for the conference or to access the CloudCME® mobile app.



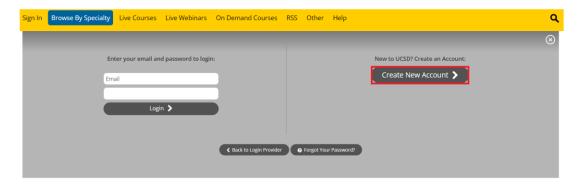
Step 3: If you are a UCSD/UCSDH employee log in using the **SSO Login** option otherwise click on **Sign-In or Create Account**



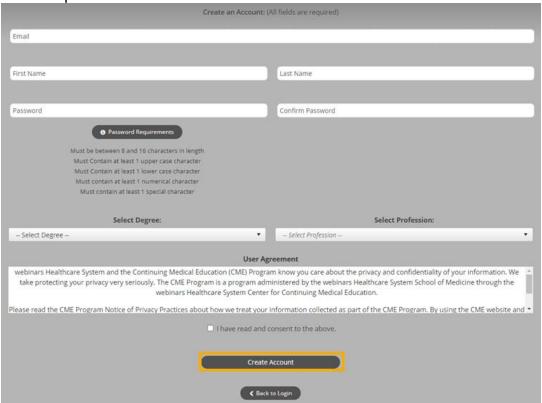
Step 3: If you have an account skip to page 3 or step 6 after logging in to your account. To create an account, click on **Sign-In or Create Account**



Step 4: Click the Create New Account button.



Step 5: Enter your information and check the User Agreement checkbox at the bottom. All fields are required. Click the **Create Account** button.



NOTE: The email and password you use when logging into a computer will be the same when logging into the CloudCME® mobile app.

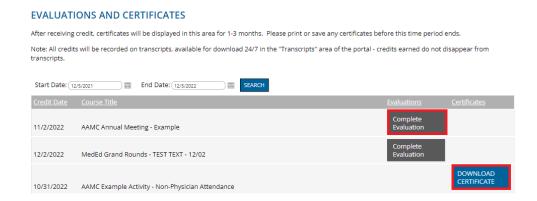
Step 6: Click the My CME button.



Step 7: Click **Evaluations and Certificates**. You can view evaluations that need to be completed or email certificates for activities already completed.

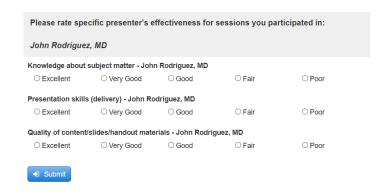


Step 12: Search for the activity you need to do evaluation for and click **Complete Evaluation**.



Step 13: You must complete all of the fields in red before you are able to submit the evaluation. Once you are done with all fields, click **Submit** at the end of the evaluation.

EVALUATIONS AND CERTIFICATES



Step 14: Once you submit the evaluation, return to the below screen and then you will be able to click **Download Certificate**:

